

Date: 06/05/2020
Ref.No.: 9-10-482/20

Dear Parents,

This is an invitation for nominations of a parent representative on the Governing Board of the United World College in Mostar.

According to the Rules of the Accredited United World College in Mostar, the mandate of the College Board members lasts for four years. The College Board consists of up to thirteen members, representing the following:

- The Founder of UWC in Mostar (Foundation Education in Action)
- UWC Mostar staff
- UWC Mostar parents
- UWC Mostar alumni
- UWC International
- Others

In this school year we need to nominate a new parent representative on the Board. So far, this position has been held by Ms Sanja Bojanić-Ostojić, Ms Božena Jelušić, and Mr Jasmin Hodžić.

This letter calls on parents who are interested in taking an active part on the school board to nominate themselves for the position.

The work on the Board is voluntary, however the reasonable costs of travel and stay in Mostar for the duration of meetings are covered by the school. Face to face meetings are held up to three times in a year (usually in September, January and May), while teleconference meetings are held as required.

Kindly forward your nominations, consisting of a letter of motivation and your CV, to the College Secretary Ms Nina Špago to the following email address: info@uwcim.uwc.org, by the 20th of May 2020. The first meeting at which attendance would be required would be held in September 2020.

The College Board and the College consider the parents' input and contribution through the board to be invaluable. Kindly refer to the attachment for information on responsibilities of the Board members. Thank you very much in advance for your interest, and we are looking forward to your applications.

Jasminka Bratic

Chair, Governing Board of the UWC Mostar

Scope of Activities of the College Board, according to the Regulations of the Accredited United World College in Mostar, Article 29

The College Board shall perform the following duties:

1. enacts Regulations and other bylaws of the College;
2. lays down work and development plans for the College, closely monitors and directs the work of the College;
3. produces the annual programme of the work of the College and adopts reports on its application;
4. follows up and analyses the overall performance of students and take measures for the improvement of work conditions in the College and teaching;
5. advertises job vacancies for the post of headmaster/headmistress and other posts and establishes procedures for selection of candidates;
6. appoints and removes the headmaster/headmistress, his/her deputy, in accordance with the Law;
7. gives the headmistress/headmaster the instructions and proposals on the issues relevant for the improvement of the work of the College;
8. directs, supervises and evaluates the performance of the headmistress/headmaster and considers reports on his/her performance;
9. decides on the employment and termination of employment of the College employees at the proposal of the headmistress/headmaster;
10. produces the plan for the expenditure of financial resources of the College and adopts periodical annual financial statements;
11. adopts the report on the financial transactions of the College;
12. regulates the relationship between the College and the Founder;
13. submits to the Founder, at least once a year, the report on the results of the work of the College;
14. proposes the enrolment plan and the need for the recruitment of new employees;
15. considers the remarks and proposals of citizens on the issues of importance for the work of the College;
16. decides in legal matters within its competence as a first-instance or second-instance body, in compliance with the Law;
17. considers and decides on appeals and oppositions of the students, and performs other duties in compliance with the Law and these Regulations.